

# LPL Financial Code of Conduct



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# A Message from Leadership by Dan Arnold

LPL advisors make a difference to millions of people across the country by providing objective financial guidance to help investors turn their life goals into realities.

We are passionate about helping them do this vital work and are committed to doing so with excellence, integrity, and the highest ethical standards.

This Code of Conduct reflects our commitment to doing what's right. Understanding and upholding the principles it espouses every day is the foundation for our continued success and the key to maintaining the trust and respect of our fellow employees, advisors, investors, shareholders, and communities.

Thank you for your partnership in helping to demonstrate these values in all that we do.

Dan Arnold  
President and  
Chief Executive Officer





# Our Purpose and Values

## Our Mission Statement

We take care of our advisors so they can take care of their clients.

## Our Purpose

Our mission statement defines the purpose and culture of our organization, helping to clarify what we do and why we do it. Our corporate values describe how we work together to fulfill our mission. Our commitment creed emphasizes the value of our clients and helps us understand their importance to our company.

Conducting ourselves in a lawful, professional, and ethical manner is integral to the way we do business. Compliance with both the letter and spirit of the Code, in addition to applicable laws and regulations and LPL's policies and procedures, is not only expected but also required.

The Code of Conduct ("Code") is not intended to address every situation that can arise in our complex, constantly changing business. The Code summarizes fundamental principles, explains our approach, and provides a framework to guide us in doing the right thing.

We all should exercise common sense, logic, and appropriate care when faced with compliance-related issues, and, when needed, seek guidance from managers, the Chief Compliance Officer, the Chief Human Resources Officer, the Compliance, Legal & Risk (CLR) Department, or through the other avenues set forth within the Code.



# Scope

LPL Financial Holdings Inc. (the “Company”) has adopted this Code as a statement of its commitment to integrity and the highest ethical standards. In furtherance of this commitment, the Code promotes:



Honest and ethical conduct



Full, fair, accurate, timely and understandable disclosure



Compliance with laws, rules and regulations



Prompt internal reporting of violations to an appropriate person or persons identified in the Code



Accountability for adherence to the Code



- Unless otherwise noted, the Code applies to:

All officers and employees (collectively, “employees”) of the Company and its direct and indirect subsidiaries (collectively, “LPL”), including LPL Financial LLC, The Private Trust Company, N.A. LPL Insurance Associates, Inc., and Fortigent LLC; and to the extent applicable, financial advisors associated with LPL (collectively, “advisors”).

- The Code defines the standards of conduct we expect from all employees and advisors and guides us in making the right decisions when performing our work.
- The expectation is for every employee and advisor to read and abide by the Code.
- The Code and our culture, grounded in LPL’s core values, should guide the actions of every employee and advisor.

All employees and advisors are subject to the Code. No one is exempt, regardless of position, level of success or personal circumstance.

The Code does not replace the Policies & Procedures posted on LPL@Work through our internal intranet or on ClientWorks (collectively, “LPL Intranet”), the Code of Ethics that LPL advisors are required to sign, or LPL’s Compliance Manuals. Instead, the Code supplements the Company’s Policies & Procedures, Code of Ethics and LPL’s Compliance manuals. It also supplements other more detailed individual policies.



## Attestation to the Code of Conduct

LPL understands the importance of ensuring that its employees and advisors receive, read, and understand the Code. Every employee and advisor is given a copy of the Code at the start of his or her association with LPL and must reaffirm compliance each year.

A copy of the Code can be obtained on the LPL Intranet and on LPL.com as well as from the Chief Human Resources Officer, the Chief Compliance Officer, and/or the Legal Department.

## Amendments and Waivers

An amendment of the Code or a waiver of the Code for an executive officer can only be made by the Board of Directors of the Company or a committee thereof. It must be disclosed with the reason for the waiver on LPL's website or in a Form 8-K within four business days.



# Promoting a Diverse, Ethical, and Inclusive Workplace

LPL is committed to creating a community in which all employees and advisors are positioned for success and contribute to and support LPL's best work. Every employee and advisor plays a role in creating an environment where everyone feels connected to:



The work we do



The team with whom we work



The organization as a whole

## Prohibition Against Discrimination and Harassment

We expect every employee and advisor to show respect to each other, our clients, and our vendors. Appropriate professional conduct furthers LPL's mission, promotes productivity, minimizes disputes, and enhances our reputation. Accordingly, this policy forbids any unwelcome conduct that is based on an individual's legally protected status against an advisor, employee, vendor, and/or relatives of these individuals. LPL will not tolerate any form of harassment in the LPL workplace that violates the LPL Financial Policy Against Sexual Harassment and Other Workplace Harassment.





## Equal Employment Opportunity

LPL is an equal opportunity employer, committed to providing equal opportunity for all employees and applicants. We recruit, hire, train, promote, compensate, and administer all personnel actions without regard to race, color, religion, sex, sex stereotyping, pregnancy (which includes pregnancy, childbirth, and medical conditions related to pregnancy, childbirth, or breastfeeding), gender, gender identity, gender expression, national origin, age, mental or physical disability, ancestry, medical condition, marital status, military or veteran status, citizenship status, sexual orientation, genetic information and/or any other status protected by applicable law (“legally protected status”).

This policy applies to areas including recruitment, testing, screening, hiring, selection for training, promotion, transfer, demotion, layoff, discipline, termination, compensation, benefits, and all other privileges, terms, and conditions of employment. Both this policy and applicable law prohibits employment discrimination against any employee, advisor or applicant based on any legally protected status outlined above.

## Prohibition Against Retaliation

LPL prohibits taking an adverse action against an individual for reporting harassment, discrimination or retaliation; for assisting such a report; for cooperating in an investigation into such alleged conduct; or for filing an administrative claim with the Equal Employment Opportunity Commission or other governmental agency (all known as protected activity).

LPL provides a number of avenues for employees to raise concerns about conduct that they believe violates policies on discrimination, harassment or retaliation. Employees may raise concerns with their manager, their Human Resources consultant or the Human Resources Solution Center. All employees and advisors may also report concerns to the Whistleblower and Integrity Hotline or the Integrity Ombudsperson (reporting channels). However, no one may use the above reporting channels in bad faith, for the purpose of retaliation or in any false or frivolous manner. LPL expressly forbids retaliation against any employee or advisor for engaging in protected activity.



## Diversity and Inclusion

LPL's vision is to be the most diverse and inclusive place to do business. From advisor recruitment and training to strengthening our culture of inclusiveness for all advisors and employees, we actively work to make this vision a reality. The Code provides guidance for how we conduct ourselves, show respect for others, and hold ourselves accountable.

The LPL culture is grounded in inclusion and teamwork, and we aspire to maintain an environment in which we all support, inspire, and respect one another throughout the Company. We encourage all employees and advisors to participate in our Company's overall success, whether through their individual talents and skills, their suggestions for better ways of doing things or other contributions they choose to make.

We also believe having a diverse workforce and Advisor community and fostering an inclusive environment positions LPL to better serve our advisors and America's diverse investor community. LPL encourages advisors and employees to participate in the Company's many diversity and inclusion programs, including as applicable, its Employee Resource Groups (ERGs), employee-based Diversity Council, and the Advisor Diversity Council.






# Whistleblower Activity: Seeking Guidance and Reporting Concerns

If any employee or advisor believes that an action may be in violation of the Code, he or she must immediately report the matter to the Company's attention through any of the channels outlined below. Examples include noncompliance with applicable rules and regulations; fraud or illegal acts involving any aspect of LPL's business; material misstatements in client records or reports; or any activity that is harmful to end investors. Any violation of the Code may result in disciplinary action including but not limited to warning, fines, disgorgement, suspension, demotion or termination of employment or licensing.

The primary starting point for any employee to seek advice on ethics-related issues or to report concerns about potential violations of the Code will be a supervisor or manager. For an advisor, it will be his or her primary contact in regional management, regional supervision or compliance.

However, the employee or advisor may seek guidance for or report such concerns to his or her next level supervisor, the CLR department or the Human Resources department, as applicable, if:

- (i) The conduct in question involves the immediate supervisor or primary contact in regional management or compliance.
- (ii) The employee or advisor has reported the conduct in question to his or her immediate supervisor (or the primary contact in regional management, regional supervision or compliance), and does not believe that it was properly addressed.
- (iii) The employee or advisor does not wish to discuss the matter with those individuals for any reason.



Violations or noncompliance with the Code may be reported anonymously by calling the Whistleblower and Integrity Hotline at any time at (866) 418-2852.

The toll-free line is managed by an outside, independent service provider and allows anyone to make a report without divulging his or her name. Should an employee or advisor choose to identify his or herself, that person's identity will be kept confidential to the extent feasible or permissible under the law. Individuals may also make such reports in writing to:

### **The Whistleblower and Integrity Hotline**

Attention: Integrity Ombudsperson  
LPL Financial LLC  
75 State Street, 22nd Floor  
Boston, MA 02109



Or by contacting the office of the Chief Legal Officer, in writing, in person, or by phone to:

Michelle Oroschakoff, Chief Legal Officer  
LPL Financial LLC  
4707 Executive Drive  
San Diego, CA 92121  
Telephone: (800) 877-7210  
Email: michelle.oroschakoff@lpl.com

Reports of a violation or noncompliance with the Code should be factual rather than speculative and contain as much specific information as possible to allow for proper assessment. Individuals should contact the Whistleblower and Integrity Hotline and any other individual identified above (e.g., supervisor) immediately and should not attempt to personally conduct investigations or interviews / interrogations related to violations of the Code.



## Safety

We are committed to providing a safe workplace. Emphasizing “safety first” reflects the responsibility of Employees to take steps to promote safety in the workplace and work in a safe manner. By remaining safety-conscious, employees and advisors can protect themselves and their colleagues.

Employees are expected to promptly report all unsafe working conditions, accidents, and injuries, regardless of how minor, to their immediate supervisor, Human Resources, and/or Corporate Security so that any potential hazards can be corrected, any injured workers can be treated, and applicable workers’ compensation claims can be processed.

### Security Phone Numbers

Carolinas SOC: (980) 321-1110  
San Diego SOC: (858) 909-6027  
Lake Visitor Desk: (704) 733-3850  
Park Visitor Desk: (704) 733-3801  
San Diego Desk: (858) 779-5485

### HRSC

855-575-6947 or 855-575-myHR

## Leadership Obligations

It is the responsibility of every employee and advisor to:



Abide by the Code.



Report known or suspected violations of the Code, laws, rules, regulations, policies or procedures.



Question business practices that may contradict or violate the Code.



Cooperate in investigations of potential violations.



Managers have additional obligations to do the following:

- Lead by example by actively practicing ethical behavior, managing risks in accordance with LPL's risk framework and living the standards of the Code and our values.
- Hold others accountable for acting in accordance with the LPL risk framework, Code, and values.
- Help ensure that their direct reports are aware and understand the Code and related policies and procedures.
- Maintain a workplace environment that encourages candid discussions about ethical issues without fear of reprisal.
- Refrain from conduct that could be considered an abuse of his or her position or influence (e.g., activities that improperly pressure teammates for personal benefit or activities).
- Treat all reports of ethical issues and ethics complaints confidentially and consistently follow Company policies and procedures for handling them.
- Supervise the activities and conduct of the people managed in accordance with applicable laws, regulations, and Company policies, and take appropriate action when there are concerns. Failure to properly supervise may subject both the manager and LPL to regulatory and criminal consequences.
- Escalate concerns as appropriate.



# Acting with Integrity

Acting with integrity is what we aspire to do every single day at LPL. Employees and advisors should demonstrate LPL's values through their actions at all times, including interactions with their colleagues, clients, shareholders, and communities.

## Conflicts of Interest

As part of a strong culture based on integrity and in accordance with regulatory expectations, LPL maintains a robust framework to manage perceived, potential, and actual conflicts of interest. This framework helps protect LPL's brand and reputation, creates public trust in the organization, safeguards the bottom line, and fosters goodwill with regulators.

## What is a Conflict of Interest?

A conflict of interest occurs when an individual's personal interests (including financial) or those of an immediate family member interfere, or even appear to interfere, with the professional and fiduciary obligations and interests that an employee or advisor owes to LPL and its clients, and may make it difficult to perform his or her work objectively and effectively.

An immediate family member is defined as:

- Parent and/or stepparent
- Grandparent
- Mother-in-law and/or father-in-law
- Spouse or domestic partner
- Sibling and/or sibling-in-law
- Son-in-law and/or daughter-in-law
- Child and/or stepchild
- Grandchild



- Cousin
- Aunt and/or uncle
- Niece and/or nephew
- Any person who is financially supported by the employees or advisors, directly or indirectly, to a material extent

While certainly not an exhaustive list, some of the most common examples of conflicts of interest include:

- Using material non-public information for personal gain.
- Proposing and/or engaging in a business relationship with a third party (e.g., vendor) because of a personal connection as opposed to the third party's abilities and benefit to LPL and/or its clients.
- Giving or accepting gifts or compensation, entertainment, political contributions or charitable donations to gain an illicit advantage.
- Engaging in activities outside of one's association with LPL that conflict with an employee's or advisor's duties and responsibilities to LPL and its clients. Note, however, that while LPL requires that employees and advisors be primarily focused on their LPL business-related responsibilities, an employee or advisor may participate in certain outside activities provided they are disclosed and approved by LPL in accordance with the LPL's outside business activities policies.
- Recommending an investment to a prospective or current client that is influenced by any factor, including monetary, that is not in the client's best interest.
- Divulging or improperly using confidential LPL information – such as financial data, client information or computer programs – for one's own personal or business purposes.





Employees may not be employed by, act as a consultant to or have an independent business relationship with any LPL Financial clients, competitors or suppliers that could interfere with the Company's best interests. Nor may Employees invest in any client, supplier or competitor other than through mutual funds or through holdings of less than one percent (1%) of the outstanding shares of publicly traded securities, unless they first obtain written permission from LPL's Chief Legal Officer. Employees should not have outside employment or business interests that place them in the position of:

- (i) Appearing to represent LPL Financial
- (ii) Providing services substantially similar to those LPL Financial provides or is considering providing
- (iii) Lessening their efficiency, productivity, or dedication to LPL Financial in performing their everyday duties

### **Obligation to Identify and Report Conflicts**

Employees and advisors are expected to identify conflicts and promptly escalate them so that LPL can review and manage conflicts appropriately. LPL has established various policies and procedures that govern the avoidance or disclosure of specific conflicts of interest. Employees and advisors must adhere to these policies. To the extent that a conflict of interest is identified that is not governed by a specific policy, the employee or advisor should first discuss the issue with his/her supervisor or manager and, thereafter, should submit a written description of the perceived conflict via email to the Conflicts Management Office at [conflictsmanagement@lpl.com](mailto:conflictsmanagement@lpl.com).

### **Gifts and Entertainment**

Employees and advisors may not give, solicit or accept gifts or entertainment that could influence or have the potential to influence their judgment or the judgment of others involved in a transaction or business relationship.



This includes giving or receiving direct gifts (objects of value) and indirect gifts such as benefits to a family member or a charity. The giving and receiving of gifts by employees and advisors is subject to an annual limit of \$100 per recipient. However, paying for business entertainment such as an occasional meal, sporting event or similar where the employee or advisor and recipient are both in attendance is acceptable. employees and advisors should take care that no gift or business entertainment is:

- (i) So excessive, frequent, or of an unsavory nature that it raises questions of impropriety.
- (ii) Preconditioned on achievement of a sales target.

An employee or advisor may also exchange entertainment and gifts when the value involved is not significant enough to create any real or perceived obligations. This gift policy applies to all employees and advisors. However, not all exchanges are subject to the policy or need to be reported. For instance, if an LPL employee and an LPL advisor exchange gifts, the gifts do not need to be reported, as both individuals are associated persons of the same broker-dealer. Alternatively, if an investment product sponsor provides an LPL advisor or employee with a gift, it would need to comply with the gifting limits and would need to be reported to LPL.

### **Obligation to Report Gifts and Entertainment**

Employees and advisors are expected to report gifts and entertainment to CLR on a monthly basis. Employees and advisors should reference the LPL Gifts and Business Entertainment Policy for further details.



## Anti-Bribery, Anti-Corruption, U.S. Foreign Corrupt Practices Act, Anti-Fraud

Consistent with LPL's commitment to conducting business in an honest and ethical manner at all times, the Anti-Bribery/Anti-Corruption Policy prohibits employees and advisors (among others), when conducting business on behalf of LPL, from directly or indirectly offering, giving, soliciting, or receiving of anything of value to or from government officials, clients, suppliers or other business partners if it is intended, or could reasonably appear as intended, to improperly influence a business decision or obtain any other advantage. Items of value may include (among other things):

- Money, charitable contributions or other assets
- Employment opportunities
- Gifts, travel, hospitality, and entertainment
- Favors or kickbacks

Engaging in such behavior may violate U.S. or foreign anti-bribery or anti-corruption laws, including the U.S. Foreign Corrupt Practices Act. In addition to potentially exposing LPL and the individuals involved to regulatory, civil, and criminal liability, it also presents reputational risk to LPL.

All employees and advisors are responsible for the prevention, detection and prompt reporting of actual or suspected fraudulent activities. Fraud includes the intentional act of deception, falsification of information, or misrepresentation by a client, employee, advisor, vendor or any other third party with the intent to convert another's assets for personal gain or third party gain or benefit.

All employees and advisors are responsible for reviewing and understanding their roles and responsibilities with regard to LPL's Anti-Bribery/Anti-Corruption Policy. Anyone who is aware of a potential violation of this policy must report it to the Chief Risk Officer or anonymously through the Integrity Hotline (866-418-2852). Employees and Advisors should reference the Anti-Bribery/Anti-Corruption Policy and Anti-Fraud Policy for further details.



## Sales Incentive Programs

Employees and advisors are prohibited from directly or indirectly:

- (i) Sponsoring, or facilitating any sales incentive program
- (ii) Participating in any sales incentive program other than those sponsored by LPL
- (iii) Offering, accepting or making payments of cash or non-cash compensation in connection with any sales incentive programs

## Political Contributions

Employees and advisors may generally make personal political contributions to current federal governmental officials/candidates. However, due to securities regulations, contributions to, and political activities for, state or local political parties, political action committees (PACs) and to current state officials running for federal office, are subject to pre-clearance by LPL. Securities regulations exist to prevent industry participants from improperly obtaining business from government entities in return for political contributions or fundraising.

Employees and advisors should refer to LPL's Pay-to-Play Policy to determine if they are subject to such limitations and the required pre-clearance requirements prior to making a political contribution or otherwise engaging in political activities. Under no circumstance may employees or advisors solicit political contributions or coerce others to make political contributions.

In addition, any employee or advisor who plans to run for political office must first obtain approval from LPL because it is an outside business activity. If approved, the employee or advisor must not act on behalf of, or appear to represent, LPL when campaigning or holding a political office. Employees and advisors may not engage in or make use of any LPL assets or personnel



to perform political fundraising or solicitation activities for their own political interests. Employee and advisors should reference the Pay-to-Play/Political Contribution Policy for further details.

## Anti-Money Laundering

LPL prohibits money laundering and takes active steps to prevent, detect, and report money laundering to appropriate government agencies, as well as any activity that facilitates money laundering, the funding of terrorism or other criminal activities, involving customer accounts on the official books and records of LPL.

The Anti-Money Laundering/Counter Terrorist Financing (AML/CTF) Policy aims to ensure that LPL has appropriate measures to manage the risks associated with money laundering and terrorist financing across LPL.

Employees and advisors are responsible for reviewing and understanding their roles and responsibilities related to the AML/CTF Policy. This includes:

- Escalating any suspicious activity, actual or attempted, to Financial Crimes Compliance\*
- Knowing clients (end investors) and collecting all required client identification information required by federal regulation and LPL's Customer Identification and Customer Due Diligence Programs
- Identifying end investors and accounts that may pose a heightened risk of money laundering, terrorist financing, or political corruption and escalating to Financial Crimes Compliance
- Completing all required anti-money laundering and financial crimes training on an ongoing basis

\*Financial Crimes Compliance was formerly the Financial Intelligence Unit.



## Office of Foreign Assets Control

The U.S. Treasury Department's Office of Foreign Assets Control (OFAC) administers and enforces economic and trade sanctions, based on U.S. foreign policy and national security goals, against targeted foreign countries and regimes, terrorists, international narcotics traffickers, those engaged in activities related to the proliferation of weapons of mass destruction, and other threats to the national security, foreign policy, or economy of the United States.

Based on the above, LPL's OFAC Policy prohibits the opening or maintaining of accounts for the benefit of a person or entity that is named on the list of "Specially Designated Nationals" (SDNs) or the Consolidated Non-SDN Sanctions list, which are published by OFAC. The policy also prohibits transactions in violation of jurisdictional and other sanctions administered by OFAC. For more information, refer to LPL's OFAC Policy.

All employees and advisors are responsible for reviewing and understanding their roles and responsibilities with regard to LPL's OFAC Policy. Among other things, this includes escalating any potential matches to the OFAC lists or other potential OFAC violations to Financial Crimes Compliance when an employee or advisor is involved in establishing a new account or processing a transaction involving a third party. Employees and advisors should reference the Anti-Money Laundering Policy for further details.

## Outside Business Activities

Outside business activities include any business or commercial service other than LPL-related securities business, including civic/charitable activities or using a "doing business as" (DBA) name. While LPL requires that employees and advisors be primarily focused on their LPL business-related responsibilities, an employee or advisor may participate in activities outside of LPL that have been deemed permissible provided they are disclosed and approved by CLR in advance of the employee or advisor participating in the certain activity and in accordance with LPL's outside business activities policies. Any material change to a previously approved outside business activity also requires the employee or advisor to submit the change to, and approval by CLR.



Employees and advisors must await approval from CLR prior to engaging in the outside business activity. LPL reviews outside business activities to ensure the employees' and advisors' activities could not be reasonably expected to harm the business reputation of LPL, its employees, advisors or advisors' clients.

Moreover, the proposed activity cannot interfere with or otherwise compromise the employees' or advisors' responsibilities to LPL and/or LPL clients. It is important that clients and other members of the public not view the outside business activity as part of LPL business. Importantly, certain types of businesses and activities are prohibited due to a greater risk of inadvertent violations of industry rules and regulations. Employees and advisors should reference the Outside Business Activity Policy for further details.

### **Private Securities Transactions**

A private securities transaction involves participation by an employee or advisor in a securities transaction and/or investment that is made away from LPL. This includes transactions regardless of whether compensation was received and includes a transaction at a third-party broker-dealer not approved by LPL. Before participating in any private securities transaction, employees and advisors must provide LPL with written notice of the proposed transaction and their proposed involvement. This requirement is not complete until the receipt of written acknowledgement and approval from CLR. The approval of the request does not constitute blanket approval for all future involvement and/or investments. Additional involvement and/or investments must be individually approved.

### **No Trading on Insider Information**

Employees and advisors may not trade in the securities of any company, including LPL, directly or through family members or other persons or entities, while aware of material nonpublic information relating to the company.



## Insider Trading

Insider trading undermines the “level playing field” that is fundamental to the capital markets. As such, LPL maintains policies to prevent insider trading or allegations of insider trading and to protect LPL’s reputation for integrity and ethical conduct.

Federal and state securities laws prohibit the purchase or sale of a company’s securities by persons who are aware of material information about a company that is not generally known or available to the public. These laws also prohibit persons who are aware of such material from disclosing this information to others who are not authorized to have the information (“tipping”).

## No Tipping

Employees and advisors may not share material nonpublic information with others or recommend to anyone the purchase or sale of any securities when he/she is aware of such information. This practice, known as “tipping,” violates securities laws and can result in civil and criminal penalties for insider trading, even if the individual did not trade and/or gain any benefit from another’s trading.

## No Exception for Hardship

The existence of a personal financial emergency does not excuse any employee or advisor from compliance with this policy.

## Material Information

All information that an investor might consider important in deciding whether to buy, sell, or hold securities is considered “material.” Examples of some types of material information are:

- Financial and operating results for the month, quarter or year
- Financial forecasts, including proposed or approved budgets
- Possible mergers, acquisitions, joint ventures and other purchases and sales of products, businesses, companies and investments in companies





- Obtaining or losing important contracts
- Major personnel changes
- Major litigation developments

## Conduct Indicative of Insider Trading

Examples of insider trading cases that have been brought by the SEC and the U.S. Attorney's Office against the public include, but are not limited to the following:

- Corporate officers, directors, and employees who traded the corporation's securities after learning of significant, confidential corporate developments
- Friends, business employees, family members, and other "tippees" of such officers, directors, and employees, who traded the securities after receiving such information
- Employees of legal, banking, brokerage, and printing companies who traded based on information they obtained in connection with providing services to the corporation whose securities they traded
- Other persons who misappropriated, and took advantage of, confidential information from their employers, family, friends, and others

Potential penalties for insider trading violations include:

- Imprisonment for up to 20 years
- Criminal fines of up to \$5 million
- Civil fines of up to three times the profit gained or loss avoided



# Disclosure of Transactions in Company's Securities/LPLA

## Restricted Persons Including Section 16 Officers

Under LPL's insider trading policy, certain individuals, and groups within the organization are classified as "restricted persons." These individuals include senior vice presidents and above, as well as certain employees within the CLR, Communication and Community Engagement, Finance and Research departments. These individuals are subject to periodic prohibitions on the trading of the Company's securities (LPLA) because they are in a unique position to have access to key, nonpublic financial data, and other material nonpublic information.

Trading prohibitions occur during quarterly time periods prior to the Company's quarterly earnings announcements. Trading prohibitions can also occur for special blackout periods (resulting from periodic activities such as acquisitions and other company events), and any other time in which LPL determines certain employees and advisors may be in possession of material nonpublic company information.

Additionally, the SEC requires continuing disclosure of transactions in the Company's publicly traded securities by the Company, its directors, officers, major shareholders and other affiliated persons. We are committed to complying with these obligations.

## Outside Investment Accounts/Personal Trading

LPL has the obligation to monitor the personal trading of Employees pursuant to various regulatory rules and regulations. As a result, LPL has established the Outside Investment Account Policy which requires employees and advisors to disclose their outside brokerage accounts and reportable holdings. The policy includes the requirement to disclose those accounts and holdings for their immediate/dependent family members or for which there is a beneficial interest (as explained in the policy).



Under this policy, employees and advisors must maintain their personal investment account and the accounts in which they have beneficial interest, at LPL or a broker/dealer approved by LPL. This requirement enables LPL to take the necessary steps to monitor the account to prevent insider trading and ensures compliance with the LPL Financial Code of Ethics and Outside Investment Account Policy.

Employees and Advisors should review the Outside Investment Account Policy for the list of approved broker/dealers or further details.

### **Company/Material Non-Public Information**

We are committed to compliance with Regulation Fair Disclosure (FD), which prohibits the selective disclosure of material non-public information to certain market participants. Employees and advisors should reference the LPL Amended and Restated Disclosure Policy for further details.

### **Personal and Professional Disclosures**

Employees and advisors are required to promptly notify the CLR department and, if applicable, their direct supervisor or manager, if they are involved in, or become aware of, certain reportable event(s). Examples of events that must be reported include:

- Arrests, charges, indictments or other criminal matters, other than minor traffic violations, regardless of whether or not the employee or advisor enters a plea, settles the matter or is convicted
- Inquiries, investigations, indictments in or proceedings of a regulatory (e.g. SEC), self-regulatory organization (SRO) (e.g. FINRA) or professional organization, including being subject to a finding, fine, penalty, administrative action or conviction by any of these organizations
- Client-initiated civil litigation or arbitration against the Employee or Advisor
- Investigation for alleged misconduct or malpractice (including criminal wrongdoing or fraud) in connection with any business activity



- Judgments, liens, debt orders or bankruptcy proceedings, or the entering of a compromise with creditors regarding the payment of any debt
- Receipt of a subpoena, inquiry or request (formal or informal) from a governmental, regulatory, SRO or administrative agency in a matter that may involve LPL, or if the employee or advisor becomes a claimant, plaintiff or is involved as a witness in such matter
- Filing a lawsuit or making any voluntary regulatory filing in connection with a LPL related matter or business
- Receipt of a complaint from a customer or another third party, whether made orally or in writing

It is imperative that all Employees and Advisors notify a member of LPL's CLR department and, if applicable, their direct supervisor or manager if they become subject to any of the above mentioned events.

## Special Ethical Obligations for Financial Reporting

As a public company, LPL is committed to carrying out all continuing disclosure obligations in a full, fair, accurate, timely, and understandable manner. Depending on their position with LPL, employees and advisors may be called upon to provide information to assure that our public reports are complete, fair, and understandable. LPL expects all employees and advisors to take this responsibility seriously and to provide prompt and accurate answers to inquiries related to public disclosure requirements. As such, each employee and advisor agrees, as applicable, that he or she will:

- Act with honesty and integrity, avoiding actual or apparent conflicts of interest in personal and professional relationships.



- Provide information that is accurate, complete, objective, relevant, timely, and understandable to ensure full, fair, accurate, timely, and understandable disclosure in reports and documents that LPL files with, or submits to, government agencies and in other public communications.
- Comply with rules and regulations of federal, state, provincial, and local governments and other appropriate private and public regulatory agencies.
- Act in good faith, responsibly, with due care, competence, and diligence, and without misrepresenting material facts or allowing one's independent judgment to be subordinated.
- Maintain the confidentiality of information acquired in the course of one's work except when authorized or otherwise legally obligated to disclose. Confidential information acquired in the course of one's work, will not be used for personal advantage.
- Proactively promote and be a model of ethical behavior as a responsible partner among peers, in the work environment, and in the community.
- Achieve responsible use of and control over all assets and resources employed or entrusted.





# Safeguarding Our Company and Clients

## Confidential Information - Privacy

Safeguarding the information entrusted to LPL by its employees, advisors, and end-investors is a critical commitment. LPL end-investors expect that this information will be kept both confidential and secure. All employees and advisors must handle such information consistent with LPL's Privacy Notice and Branch Office Security Policy, which details our commitment to client privacy and information protection. It is also critical to protect information that is proprietary to LPL consistent with our Trade Secrets and Confidential Company Information Policy.

Employees and advisors are required to safeguard and use confidential information only for the purposes for which it was entrusted to them. Employees and advisors may only access information needed for the performance of their roles and with respect to which they are authorized to view it. As a result, such information should never be transmitted outside of LPL to personal email accounts or any external file or storage device. Employees and advisors should further take reasonable measures to prevent unauthorized persons from obtaining the confidential information in his or her possession (e.g., locking one's computer when leaving his or her desk).

Keep in mind, the obligation of employees and advisors to protect confidential information continues even after their association with LPL ends. Similarly, LPL expects all employees and advisors to abide by any post-employment or ongoing restrictions from prior employment or association with another company. In other words, employees and advisors should not use what another entity deems as its confidential information in connection with their work at LPL.



## Cybersecurity

All employees and advisors share responsibility for protecting LPL against cyber threats that may result in damage to, or impair, the confidentiality, integrity or availability of LPL information, systems and/or networks.

As stated above, LPL respects the privacy of our end-investors, our coworkers, and others with whom we conduct business, and we handle their personal information with care. To enforce that level of attention to privacy and security, LPL maintains a framework of safeguards to prevent, detect, and respond to cyber threats.

Employees and advisors act as an integral part of our safeguards by abiding by this simple list of Do's and Don'ts:

- Do protect our end-investors information with the respect and care it deserves.
- Do ensure the physical security of LPL devices or devices used to access LPL systems.
- Do protect passwords; make them strong, and never share them.
- Do be wary of phishing and other social engineering tactics.

- Don't click on suspicious links or attachments in emails.
- Don't install unauthorized software or hardware on LPL equipment.
- Don't use unlicensed software or make copies of software.

In the event of a suspected security incident or violation of security policy, LPL employees and advisors are required to immediately report the incident via the security hotline. See page 12 of this document.

In addition, LPL employees participate in periodic training on data security and privacy.



## Intellectual Property

LPL confidential information is shared with employees and advisors in trust and confidence. All employees and advisors are prohibited from disclosing this information to any unauthorized persons, or anyone outside of LPL. This applies during, or after employment or association with LPL as described in the LPL's policy on trade secrets and company confidential information and, with respect to those who have executed a confidentiality agreement, as outlined in the agreement. Company confidential information refers to any information related to the LPL business or the business of any of LPL clients or representatives that:

- (a) Confers or tends to confer a competitive advantage on LPL and/or has commercial value for LPL business or, in the case of LPL representatives, has commercial value to a representative
- (b) Is or has been disclosed to the employee or advisor as a consequence of or through his or her employment or association, as applicable
- (c) Is not generally known or readily available, by lawful means, to the public (including compiled information that is not publicly available in such a consolidated form)

## Books and Records Maintaining Accurate Books and Records

LPL is required to maintain accurate and complete books and records of its business activities, consistent with regulatory requirements, and has established policies and procedures designed to comply with these requirements, including specific retention periods. Employees and advisors are responsible for understanding and following all applicable policies. In addition, employees and advisors must never destroy records reflecting LPL-related business without the permission of LPL's CLR department.





Employees and advisors should review the Record Retention Policy for further details.

## Business Continuity

LPL maintains a Business Continuity Plan (BCP) to proactively mitigate risks associated with potential disruptions to LPL's operations. We recognize the importance of preparing for various disaster scenarios that could hamper our ability to provide service under a variety of potential situations. These include regional interruptions, single building disruptions, data center disruptions, and pandemic events (e.g., hurricanes, earthquakes, winter storms, technology, etc.).

As a result, all business units, locations, and critical employees and advisors are trained to respond to minimize business interruptions.

All employees and advisors should review the LPL Business Continuity Management Policy for further details.

## Government Relations

Lobbying on behalf of LPL is conducted exclusively by the LPL Government Relations office. As such, any of the following activities conducted on behalf of LPL must be pre-approved by LPL Government Relations:

- Meetings with government officials on behalf of LPL
- Lobbying
- Hiring of political consultants
- Commitment of LPL to memberships in trade groups engaged in lobbying
- Payments by LPL to social welfare organizations ("501(c) (4)" entities) that engage in political activity



## Media Relations

As a leading financial services firm, LPL regularly receives requests from the media to participate in interviews, provide comments or otherwise contribute to news coverage of our industry and our business. Our goal is to be open, accountable, and accessible while also being mindful of legal and privacy concerns. To ensure compliance with all fair disclosure regulations, as well as to maintain and protect the reputation of LPL, all media interaction is closely managed by the Public Relations function within the Communication and Community Engagement department.

To that end:

- All interview requests regarding LPL, as well as requests by media to attend LPL conferences, must be approved in advance.
- Any inquiries pertaining to investor relations and the financial performance of the Company should be directed to Investor Relations.
- All other inquiries related to regulatory or legal situations should be directed to the Communication and Community Engagement team.

For additional information, please consult the LPL Financial Holdings Inc. Disclosure Policy and the Media & Investor Relations Policy.

## Vendor Relations

Through LPL's Third-Party Risk and Due Diligence program, the Company is able to assess and mitigate risks associated with the engagement of third-party vendors who provide goods and services to LPL or its affiliates. Third-party vendors are reviewed in a number of areas including, but not limited to, information security/privacy, financial viability, and business continuity/disaster recovery planning.

It is important for employees and advisors to review and understand the Third-Party Risk and Due Diligence Policy before engaging a third-party vendor.

# Summary/Conclusion

LPL is committed to operating our businesses in accordance with the highest ethical standards. This Code of Conduct guides how we operate and reinforces our commitment to doing what is right and protecting our employees, advisors, and end-investors.

Our firm's reputation is based on these guiding principles, and it takes action by all of us to ensure our continued success. Reviewing these policies will give you a better understanding of who we are and what we believe. We also encourage you to speak up if you see violations to this Code.

**Thank you for your support  
and continued partnership.**

